



THE SCHOOL DISTRICT OF NORTH FOND DU LAC

225 McKinley Street
North Fond du Lac, WI 54937
Telephone (920) 929-3750

Agreement – Personnel for Use of Facilities and Key Card/Keys Issuance

By signing this agreement, I understand that I release the School District of North Fond du Lac from all liability if I should sustain an injury while utilizing the facilities. I also acknowledge that I have been approved by my organization (if necessary) as a person who can possesses Key Card/Keys for the facilities of the School District of North Fond du Lac (District). I understand that it is an expectation that I utilize all the facilities and equipment in the proper, intended method. I also understand that I should not allow anyone (non-District personnel) to be in building at any time without my or my organizations approval and supervision.

I will only use my Key Card/Keys for the purpose of utilizing the proper building and area as during my groups scheduled times (as approved through the District and scheduled on the District facilities calendar). I will never let another person borrow my key card/key and if the key card is lost I will notify the District ASAP (by calling 920-929-3750 or emailing Aaron Sadoff at asadoff@nfdlschools.org). Any lost Key Card will result in a \$10 charge. If a key is lost, I will call also contact Aaron Sadoff ASAP – the charge for a lost key is dependent on the need to replace lock at that cost.

I understand that it is my responsibility to clean up and maintain any equipment and areas that I utilize. If there is any damage to any equipment or the facility that I utilize, I will report to the District Office within one day of the damage by calling (920) 929-3750 or emailing Aaron Sadoff at asadoff@nfdlschools.org.

I understand that the use of the equipment and facilities of the School District is a privilege and that privilege can be revoked by the District at any time.

Type of Keys issued: _____

Key Card Building Access and Time: _____

Signature

Date

Print Name

Organization

Signature of the above person also grants the right of the District to conduct a background search at any time.