



Horace Mann High School

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2023-2024

Dear Parent or Guardian,

We will continue to offer our open campus lunch and senior privilege during study halls for those who meet the necessary requirements. In order to help them continue to be responsible and prepare for life after high school we believe in offering students flexibility. Open campus is an opportunity for students to develop personal responsibility for their unscheduled time. This off-campus time during the day can teach students to budget/prioritize their unscheduled time and complete important tasks that cannot be accomplished within the formal school environment.

Off campus privilege release time is not suitable for every student; therefore, Horace Mann has instituted minimum academic and behavioral eligibility requirements. Students are expected to continually prove they earned the "privilege" to release time through their performance. (see Terms and Conditions: Eligibility)

Students and families submitting this request understand as a building we are expecting the student to be off campus during their release hour, they do have the opportunity to remain on campus but should notify a staff member to ensure we can provide a location. Release time is a privilege that is monitored by school staff. Accordingly, if a student loses their eligibility due to attendance, academics, or behavior concerns, they will be assigned an on-campus location for attendance purposes. Students can regain Senior Privilege at semester if they meet all conditions. (see Terms and Conditions: Dismissal)

We highly encourage you to have discussions with your student regarding your expectations of them related to their use of any unscheduled off campus time. Parents/Guardians may request their student be assigned to a study hall at any time during the school year by making arrangements through their student's dean or school counselor.

Students must apply for Senior Privilege. For safety reasons, students who elect to remain on campus during a privilege hour need to sign-in at the Main Office. Students may not have more than one privilege hour. Requests for specific Senior Privilege hours may not be honored.

Please feel free to contact me with any questions. If you would like your senior student to be able to have a Senior Privilege please sign and return this form.

Sincerely,

Duane Hartkopf
Principal

Carrie Nitz
Dean of Students

Release Terms and Conditions for the HMHS Senior Privilege Program

Eligibility Requirements:

- ✓ Senior must have a **C** or better in all classes at all times.
 - For students applying for a privilege in the Fall, grades from 4th quarter will be used.
- ✓ Senior must continue to maintain **C** or better or will be pulled and placed back in study hall
- ✓ Good attendance - no unexcused absences, tardies, or truancy referrals
- ✓ No suspensions
- ✓ Parent permission
- ✓ Attendance during Oriole Time is required

Dismissal from the Senior Privilege program may include the following:

- ✓ Failure to meet eligibility requirements
- ✓ Failure to maintain a C or better in all classes
 - Grades will be reviewed each quarter. Students with non-medically excused incompletes and Fs will be removed from Senior Privilege.
- ✓ Violation of school rules (see student handbook)
- ✓ Any issues while off campus during school hours
- ✓ Code of Conduct violations - Students may request reinstatement to campus release at semester if eligibility conditions are met.

*****Students who lost eligibility for Senior Privilege can only earn the privilege back at semester. Students may request reinstatement when eligibility requirements are met at the end of Semester 1.***

Yes, if my student meets the eligibility requirements for Senior Privilege I give permission for him/her to have a Senior Privilege. We understand the terms and conditions for the HMHS Senior Release program. ***I understand that when my student is participating in the Senior Privilege, while they are not at school, the District is not responsible for their actions or safety.***

No, I do not wish for my student to have Senior Privilege.

Student Name _____

Parent Signature _____

Date _____

Student Signature _____