

TRANSPORTATION AGREEMENT
(Transporting Students using a District vehicle)

This Transportation Agreement is made and entered into between The School District of North Fond du Lac (referred to as the "School District") and _____ (referred to as the "Driver"). The Driver agrees to provide student transportation in consideration of the following terms, conditions, and mutual benefits:

1. The School District agrees to provide the Driver with a motor vehicle owned by the School District for the specific purpose of transporting students and other persons to and from activities as authorized by the School District.
2. The Driver understands that the Driver shall not use the motor vehicle provided by the School District for unauthorized purposes. The Driver shall bear the responsibility of contacting the School District Administrator authorizing the use of the motor vehicle for student and other persons' transportation to determine the authorized use of the motor vehicle when clarification of its use is required.
3. The Driver agrees that she/he shall be the sole driver of the motor vehicle owned by the School District used to transport students and other persons to school-authorized activities and shall not permit other drivers to drive the motor vehicle to transport students and other persons unless such individual has also entered into a Transportation Agreement with the School District.
4. The Driver understands that upon the written request of a parent or guardian of a student for whom the School District provides transportation, the School District shall disclose the name of the Driver who transports the student.
5. Prior to the operation of a motor vehicle provided by the School District for the purpose of transporting students and other persons to school-authorized activities, and as a condition of this Transportation Agreement, the Driver shall:
 - a. Possess a valid Wisconsin operator's license and provide the School District with proof of such license, which shall also validate that the Driver is at least 21 years of age. In certain circumstances, the School District may accept a valid operator's license issued by another jurisdiction or a valid commercial driver's license issued by Mexico, consistent with state law; and
 - b. Have sufficient use of both hands and the foot normally employed to operate the foot brake and foot accelerator. The department of transportation may require substantiation of such use by a driving examination conducted by the department or by a medical opinion.

6. The Driver agrees that the motor vehicle shall not be used to transport more persons than can be seated on the permanently mounted seats facing forward without interfering with the Driver.

7. Prior to permitting the Driver to operate the vehicle under this Transportation Agreement, and every four (4) years thereafter, the Driver understands that the School District shall do all of the following:

a. Request from the records maintained by the department of justice a criminal history search of the Driver prior to the initial operation of the vehicle; and

b. Request the Driver's operating record from the department of transportation, or other entity as permitted by applicable law; and

c. Obtain a background information form completed by the Driver, as prescribed by the department of public instruction; or

d. Proof by the Driver of a valid school bus endorsement issued under Wis. Stat. § 343.12 shall exempt the School District from its obligation to conduct the above (a)-(c) activities.

8. The Driver understands that the School District is prohibited by law from permitting a Driver to operate a vehicle pursuant to this Transportation Agreement if any of the following applies, unless the Driver holds a valid school bus endorsement issued under Wis. Stat. § 343.12:

a. The Driver has a record of conviction, operating privilege revocation, or adjudicated delinquency that would disqualify the person from issuance or renewal of a school bus driver endorsement under state law; or

b. The Driver is listed in the registry under Wis. Stat. § 146.40(4g)(a)2; or

c. The Driver has provided materially false or incomplete information on the background information form.

9. The Driver understands that the School District may require the Driver to be fingerprinted, unless the Driver holds a valid school bus endorsement issued under Wis. Stat. § 343.12, which, when required, shall be kept confidential.

10. The Driver agrees that she/he shall report to the School District in writing within 10 days of the occurrence of any of the following:

a. Any accident in which the Driver was involved as the operator of a motor vehicle, regardless of whether the individual was issued a uniform traffic citation or charged with any offense or whether the Driver was operating a vehicle to transport students; and

b. Any conviction or operating privilege revocation that makes the individual ineligible to be an operator of a motor vehicle to transport students or, if the individual holds a

valid school bus endorsement, that disqualifies the individual from issuance or renewal of a school bus endorsement; and

c. Any suspension or revocation of the Driver's operating privilege, or cancellation of a school bus endorsement, by the state of Wisconsin or another jurisdiction.

11. All parties to this Transportation Agreement are subject at all times to rules adopted by the secretary of transportation under Wis. Stat. § 110.06(2) and by the department of public instruction.

12. Neither party's rights and obligations under this Agreement may be transferred, conveyed or assigned without the express prior written consent of the other party.

Dated this _____ day of _____.

Maria Putzer

Driver Name

Business Manager (signature)

Driver (signature)



SCHOOL BUS OR ALTERNATIVE VEHICLE LICENSE INFORMATION REQUEST

Wisconsin Department of Transportation
MV3740 01/2022 Trans. 112 Wis. Admin. Rule

WisDOT Employees ONLY: Email form with *any* YES answers to: dmed@dot.wi.gov.
Forms with *only* NO answers can be scanned into the system under document type MV3740.

Please print

Applicant Name – First	Middle Initial	Last	Birth Date (m/d/yyyy)
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Wisconsin Driver License Number or Social Security Number – For Verification Purposes

YES NO

Have you ever been convicted of a crime or other offense listed under s.343.12(7) Wis. Stats. or Ch. Trans. 112.15 WI Admin. Code within the time frame listed on ply 1 of this form?

Are you currently listed on any sex offender registry?

Are you currently listed on any nurse abuse registry?

Explain "YES" answers

YES NO

Have you been a resident in another state within the previous 2 years?

If you checked "YES", list all other state(s) in which you have been a resident during the previous 2 years.

States: _____

APPLICANT STATEMENTS

With issuance of a Wisconsin School Bus License or as an alternative vehicle driver, I agree to report in writing to my employer, within 10 days:

- 1) Any accident in which I was involved as the operator of any motor vehicle regardless of who was at fault or if citations were issued;
- 2) Any conviction or operating privilege withdrawal listed under s.343.12(7) Wis. Stats. or Ch. Trans. 112.15 WI Admin. Code that makes the operator ineligible to operate a motor vehicle to transport pupils;
- 3) If I hold a school bus endorsement, any incidents that would disqualify me for holding that endorsement;
- 4) Any suspension or revocation of my operating privilege;
- 5) Any cancellation of my school bus endorsement by this state or another jurisdiction.

I understand that I may not falsify or provide incomplete information in respect to any material fact on this or any other background information form.

I also understand that it is my responsibility to report any new medical condition or a medical condition that has significantly changed since my last report.

X

(Applicant Signature)

(Date – m/d/yyyy)

For WisDOT/Employer USE ONLY – Please check one

Original Application

Interim CIB Check

Renewal

CCAP Check

Electronic form: Fill out, print, and make desired copies.
Paper form: White – WisDOT Pink – Employer