Activity Scheduler Help App

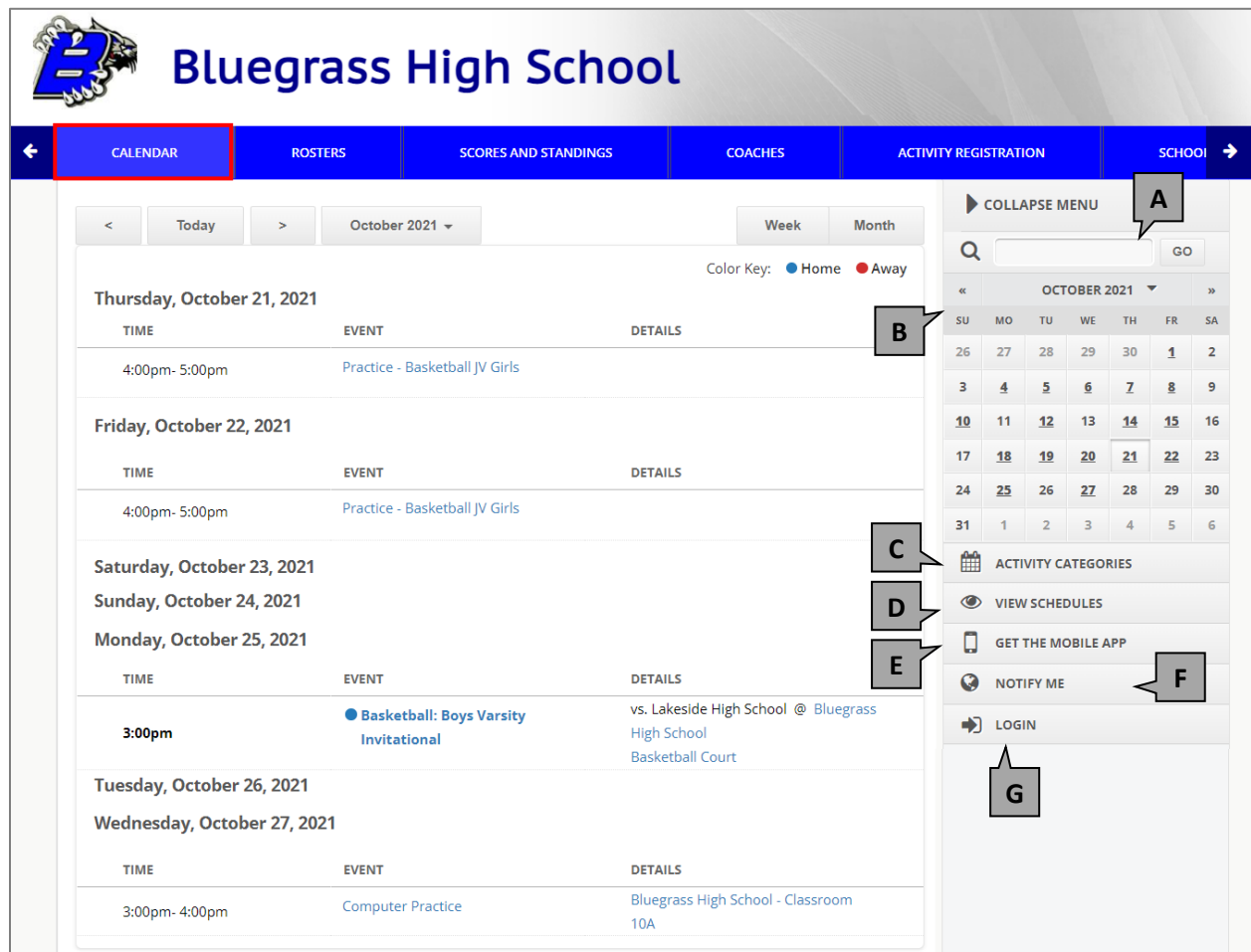

THE PUBLIC VIEW AND THE CALENDAR TAB

Below is the **Activity Scheduler public view**. Here you can see consistently the **Calendar tab (default), the Rosters tab, and the Scores and Standings tab**. Other tabs may appear depending on what is set from the admin side. The collapsible menu on the right shows the **(A) search field, (B) calendar, (C) categories, (D) view schedules, (E) link to the mobile app download, (F) notify me, and (G) login.**

The CALENDAR Tab:
1. The default view of the calendar tab is the week view, and first on the list is the current day's scheduled activities.
2. Click the **Month** button to switch to month view and **Week** button to go back to week view.
3. The **<** and **>** buttons allow you to move to the previous (<) or to the next (>) week/month.
4. The Month dropdown allows you to select a particular month to view.
5. Any event with additional notes or comments will appear as a blue link. Click the name of the activity to view the notes in a separate window.

The Month View:

Bluegrass High School

| < | Today | > | October 2021 ▾ | | | | Week | Month |

Color Key: ● Home ● Away

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	1 **2:00pm** ● **Volleyball: G/JV** @Bluegrass High School Volleyball Court	2
3	4 **10:00am** ● **Basketball: B/V** @Bluegrass High School Basketball Court	5 **12:30pm** ● Golf: G/JV @Point Pleasant Academy Media center 110	6 **1:00pm** ● ~~Basketball: B/V~~ *(Cancelled)* @Bluegrass High School Basketball Court	7 **3:00pm** ● **Badminton: G/V** @Bluegrass High School Badminton Court	8 **3:00pm** ● **Badminton: G/V** @Bluegrass High School Badminton Court	9
10 **4:00pm** ● Soccer: G/V @Forest High School	11	12 **3:00pm** ● **Basketball: B/V** *(Changed)* @Bluegrass Main Gym Bluegrass Indoor Gym	13	14 **3:00pm** ● ~~Basketball: B/V~~ *(Changed)* @Bluegrass Main Gym Bluegrass Indoor Gym	15 **3:00pm - 5:00pm** Speech Practice @Bluegrass High School - Main Auditorium	16
17	18 **1:00pm - 2:00pm** Choir Rehearsal @Blue grass high school - Dance Room as	19 **2:00pm - 4:00pm** Dance Practice @Bluegrass High School - Classroom 10A	20 **1:00pm** ● **Badminton: G/V** @Bluegrass High School Badminton Court	21	22	23
24	25 **3:00pm** ● **Basketball: B/V** @Bluegrass High School Basketball Court	26	27 **3:00pm - 4:00pm** Computer Practice @Bluegrass High School - Classroom 10A	28	29	30
31	1	2	3	4	5	6