

# Process for Adding a Compensated Advisorship or Coach

The School District supports people working to create opportunities for students to grow and augment his or her educational experience.

Application after first year of advisors to be paid positions

Application to include:

- Description of club/Activity
  - Goals
  - Number of students Involved
  - Eligibility for membership
  - Approximate contact time with students
  - Travel for workshops or competitions/performances
  - Academic or growth benefit
  - Benefit to school climate, community, and commerce.
  - Group guidelines, contract, criteria and a reflection
  - End of year reflections
  - 4 letters from impacted students and 2 from parents
  - Request level of compensation with rationale
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- Submit Application by May 1st of the 2nd year – the District will approve up to 2 new positions. Worthwhile applicants denied because of caps will be considered preferentially the next year.
  - 3rd year paid positions and added to extra duty list (position will be a Board approved extra duty)!
  - An explanation for any denied advisorships must be provided to the applicant at the time of denial - this will include a rationale for why pay for the advisorship was denied and any suggestions that would make the application more successful for approval.
  - Advisor approved through Board of Education by approving Educator Guide and Educator Salary, Compensation and Advancement Plan (ESCAP) and as a new Board agenda item.