



EMPLOYMENT APPLICATION - Associate

SCHOOL DISTRICT OF NORTH FOND DU LAC



Date: _____ **Date Available:** _____

All questions must be answered carefully and completely. If you have a resume (not necessary, please attach it to this application). You must still complete the application in its entirety. PLEASE TYPE OR PRINT.

Title of Position Applying For:

PERSONAL DATA

Name: _____
Last *First* *Middle*

Address _____
Number, Street, City, State and Zip Code

Phone – Daytime (Cell): _____ Night – (Home): _____

Email Address: _____

Have you ever worked under another name? Yes No

Please list any nicknames, alias names, or other names you have used, including all previous married names. Please list the years when these names were used.

Name	When used
Name	When used

Position Applying For: _____ Location Desired: _____

Check Type of Employment Desired: Full Time Part Time Temporary

Are you:

- Over the age of 18? Yes No
- A previous applicant? Yes No
- A previous employee? Yes No
- Legally able to work in the United States? Yes No
- A licensed driver with a car available for work? Yes No

If an Alien: Registration Number: _____

If Naturalized: Certification Number: _____ Date: ___/___/___

Place of Naturalization: _____

City County State

List all languages spoken or written: _____

EDUCATION AND TRAINING RECORD

Please complete all appropriate items.

	Name & Location of School	Dates Attended	Degree Earned	Fields of Study
High School			Diploma? ___ Yes ___ No	
College or University			Degree Awarded? ___ Yes ___ No Type of Degree:	
College or University			Degree Awarded? ___ Yes ___ No Type of Degree:	
Other Training (explain)				

EMPLOYMENT RECORD

WORK EXPERIENCE (last 10 years)

Note: Start with most recent position. Attach a separate sheet if necessary.

<u>Present/Last Employer</u>	<u>Type of Business</u>	<u>Address</u>	<u>Phone Number</u>
<u>Start Date / Leave Date</u>	<u>Reason for Leaving</u>		
<u>Job Title</u>	<u>Name of Supervisor/Title</u>		

Description of job and duties:

<u>Employer</u>	<u>Type of Business</u>	<u>Address</u>	<u>Phone Number</u>
<u>Start Date / Leave Date</u>	<u>Reason for Leaving</u>		
<u>Job Title</u>	<u>Name of Supervisor/Title</u>		

Description of job and duties:

<u>Employer</u>	<u>Type of Business</u>	<u>Address</u>	<u>Phone Number</u>
<u>Start Date / Leave Date</u>	<u>Reason for Leaving</u>		
<u>Job Title</u>	<u>Name of Supervisor/Title</u>		

Description of job and duties:

- Have you ever been discharged or non-renewed by an employer within the last 10 years?
 Yes No
- Have you ever been asked to resign, or been threatened with discharge unless you resigned, by an employer within the last 10 years? Yes No
- If your answer to either of the above questions is yes, describe the circumstances in detail:

APPLICANT STATEMENT *(Read carefully before signing)*

I affirm that I have answered all questions to the best of my ability. If employed in the School District of North Fond du Lac, I realize false information will be grounds for dismissal. I authorize any necessary personnel to verify the accuracy of information contained in this application from all previous employees, educational institutions and references. I understand that I may be subject to a criminal record check as a condition of employment.

I also hereby release from liability the North Fond du Lac School District and its representatives for seeking, gathering and using such information to make employment decisions and all other persons or organizations for providing such information.

Signature: _____

[All qualified applicants receive consideration for employment without regard to race, color, religion, gender, sexual orientation, age, national origin or ancestry, disability, or veteran status.]

BUSINESS OFFICE USE ONLY

Notes and Comments:
